

	<b>JavaMUG Board Minutes</b>	
	<b>January, 2006 Monthly Meeting</b>	
<b>Date</b>	01/07/06	
<b>Time</b>	10am	
<b>Location</b>	Nerdbooks	<a href="http://www.nerdbooks.com/contactus.php">http://www.nerdbooks.com/contactus.php</a>
<b>Attendees</b>	Bob Byron	President/Chair
	Tom Hayden	Vice President
	Bob Makowski	Secretary
<b>Call to Order</b>	Chair Calls Meeting to Order	time == 10:10:00 AM
<b>Item</b>	Edaption sponsor discussion	
		BM was contacted by edaption with questions about sponsorship responsibilities and opportunities. Board confirmed BM gave edaption correct information.
<b>Action</b>	BM	Follow up with edaption
<b>Item</b>	New Board meeting time & venue	Board consensus on new meeting time.
		1st Tuesday @ month, 7pm, venue TBD, commencing February, 2006 monthly meeting
		Consensus that we want to encourage public participation, including by picking time and place for general membership to participate.
<b>Item</b>	Treasurer Report	
		TH is acting treasurer. No report because no records turned over from 2 previous 2005 treasurers. TH simply has not hooked up with Daniel Kern-Elkins, but we know he doesn't have all the records.
		BM asks where are mailbox keys, bank account ownership and records, and whether a W9 has been filed for JavaMUG with IRS. However, questions remain on filing obligations by the JavaMUG.
		Discussion included problems 2005 board had as requests for documents ignored by previous officers.
<b>Action</b>	BB, TH	Contact former officers to request records
<b>Item</b>	Name Tags	
		Discussion over need for name tags. Concluded that name tags help the membership and sponsors identify JavaMUG contacts.
<b>Action</b>	BB	Get name tags
<b>Item</b>	Promote JavaMUG	
		Discussion as to attendance and email traffic is both down. The later since the announce group was split.
		Consensus that mailing lists should be readable and writable by any member, but caveated by a really good [rules of the mailing list] whereby moderating individual posts would be a first line response to [ad hominem] abuses of JavaMUG lists

<b>Action</b>	ALL	Look at gmail groups
	ALL	Revisit announce hosting
	ALL	Look for rules that other mailing lists use
<b>Item</b>	Combine incorporation, CPA, and bylaws together	
		Consensus that we'd like to have a treasurer to whom a professional bookkeeper would report. Bookkeeper would produce month balance sheet, cash flow and bank statements as material for monthly Treasurers report. Prefer bookkeeper who can setup and use Quickbooks.
		Treasurer should receive checks or issue checks (have 2 signature process) and turn over records or checks to bookkeeper.
<b>Action</b>	ALL	Look into CPA references
		Discussion that JavaMUG membership may have approved incorporation 2 years ago, but currently MUG is not incorporated. Moreover, since no W9 has been produced, must assume there's no federal tax id on file.
		Consensus that we should incorporate, perhaps reluctantly, and that we should seek professional help all through that process. Yes, fix or streamline the bylaws used at incorporation, but seek professional help in forming or fixing those bylaws. Ditto in preparing the incorporation filing and the type of corporation to file as.
		Discussion that it may not be important to seek 501C status, since MUG income may be too small to reach state or federal tax thresholds.
<b>Action</b>	BM, TH	Find bylaws examples, including IEEE
<b>Item</b>	Website	
		Discussed incorporation and bylaw issues relative to existing website
<b>Action</b>	BB	Direct web master to have website link for By-Laws point to By-Laws, add a special link to Draft articles of incorporation, and add a notice that the MUG is not incorporated.
<b>Motion</b>	Adjourn	TH
	Seconded	BM
	Vote	all agree to adjourn
<b>Adjourn</b>	Time	11:27:00 AM
		D3r2